

## **Appendix 6 – Responsibilities of the IPCT**

The IPCT provides expert reactive and proactive advice and information to all staff within all the component parts of NHS Fife, HSCP and to private and independent contractors working on NHS Fife premises, including GPs in community hospitals, locum and agency staff, and volunteers.

### **The IPCT should:**

- Each member of the IPC Team is responsible for continuously updating their knowledge to effectively support all aspects of their role.
- Provide expert reactive and proactive information and advice to all staff, patients and relatives about the management of healthcare associated infections and infection control and prevention issues.
- Work in collaboration with all NHS Fife staff at all levels, clinical and non-clinical.
- Provide expert advice and management of infection outbreaks and incidents including the rapid detection of outbreaks.
- Review and respond appropriately to adverse incident reports relating to infection control.
- Audit the status, in collaboration with others, of the built environment and the effectiveness of the facilities management services, including cleaning, to promote a safe and clean environment for patient care.
- In liaison with other relevant staff prepare, review and update evidence-based SOPs and guidelines in line with relevant national guidance and monitor compliance.
- Identify and support quality improvement initiatives related to IPC policies.
- Contribute to the Annual Infection Control Plan in consultation with the ICM and the IPCC.
- Develop priorities for targeted surveillance at local level, in line with national and local requirements.
- Collate and provide real time surveillance data which allows local teams to recognise immediate and emerging threats and take appropriate action to minimise harm and protect patient/service user and staff safety.
- Produce the Healthcare associated Infection Reporting Template (HAIRT) report to provide assurance on IPC activities.
- Working collaboratively with NES, locally assess training needs, develop IPC resources and provide a comprehensive infection control education programme tailored to the needs of the NHS Fife workforce.
- Support the development of information to patients and the public to ensure they are aware of how they can assist with the prevention of HAI.
- Actively contribute to, support and promote the work of the Board Antimicrobial Management Team (AMT).
- Provide clinical IPC subject matter expertise advice on the built environment, all new builds, refurbishments and reconfigurations and on the application of the HAI SCRIBE risk management tool.

- Advise on aspects of decontamination, including all levels of equipment decontamination and cleaning.
- Provide clinical IPC subject matter expertise, support and work collaboratively with key stakeholders such as AMT, Occupational Health, East Region Health Protection Team, ARHAI Scotland, NHS Assure, NHS Healthcare Improvement Scotland (HIS) and other relevant agencies where applicable.

