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| **FORM R8** PREFERRED CANDIDATES INFORMATION | **R&S – APPENDIX 14** |

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| **This form should be complete after interview when a preferred candidate has been selected.** | | | | |
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| **POST INFORMATION** | | | | |
| Post Title: | | Appointing Manager: | | |
| Ref No: | | Base & Designation: | | |
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| **PREFERRED CANDIDATE INFORMATION** | | | | |
| **Name: Base: Hours:** | | | | |
| Is the candidate a current employee of NHS Fife? **Yes  No**  Does the candidate require a work permit / Tier 2 Sponsorship? **Yes  No**  **For PVG posts**, is the candidate already a member of the PVG Scheme? **If yes**, please indicate the category of membership? **Yes  No  Adult / Child / Both**  Candidates National Insurance Number (ask at interview for this) ………………………….  Have you completed the OHSAS Employment Information Form? **Yes  No**  Have you included the references (it’s the recruiting manager’s responsibility to request written references please see reference guidance)? **Yes  No**  Have you included the R6 ID Checks form and copies of documents? **Yes  No**  Does this post require a post qualification registration? **Yes  No**  Is this individual a newly qualified Nurse/AHP eligible to participate in Flying Start? **Yes  No**  Is this a secondment **Yes  No**  Does this post require a post qualification registration? **Yes  No**  If yes, please detail:……………………………………………..  Are there any special contract requirements or comments? **Yes  No**  If yes, please state:……………………………………………… | | | |  |
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| **REPORTING INSTRUCTIONS FOR FIRST DAY OF EMPLOYMENT** | | | | |
| Report to: | Base: | | Time: | |

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| **FOR COMPLETION IF RECOMMENDING FOR NURSE BANK** | |
| **For Nursing and Midwifery Posts only:**  If the candidate was appointable and you would have offered them a job in your ward then you should offer the candidate the option to join the nurse bank. Please complete the following questions and return all paperwork to recruitment . | |
| Q1) If another post was available within your area would you appoint the candidate? | |
| Q2) Did the candidate score at least 12 / 24 at interview? | |
| Q3) Does the candidate want to be added to the nurse bank? | |
| Please forward all paperwork to recruitment and we will send the relevant paperwork to the nurse bank but only if the 3 questions above are answered positively. | |
| Signed: | Date: |