

Appendix 2: GP/W2 Developing a Safe System of Work

In the development a written safe system of work, the information gathered during the risk assessment will be used to construct a document which will give information and instruction to the employees who are to carry out the work.

This will include all the risk control measures and the reasons for their application. e.g. the need to use ladder fixing points.

It will also detail, where necessary;

- the means for preventing unauthorised access to the area underneath the work being carried out;
- any supervision that may be necessary;
- any weather conditions that workers may be exposed to e.g. icy roofs, slippery surfaces in the rain, wind; and
- any emergency or rescue conditions e.g. it is not acceptable just to rely on the emergency services, this needs to be covered in the risk assessment and planned prior to the work being carried out.

Fall arrest equipment should be the last in the hierarchy of control.

Collective protection measures, e.g. guard rails, should be deployed in the first instance rather than personal protection.