FAIRWARNING CONFIDENTIALITY BREACH - MANAGERS GUIDANCE FLOWCHART

HR contacts Manager regarding Fairwarning report from Information Governance (IG) detailing potential breach of Confidentiality by employee and to offer HR Support.

HR sends guidance email to Manager with Fairwarning report, attaching <u>FairWarning Confidentiality</u> Breach - Guidance for Managers | NHS Fife link which contains the following documents;

- 1. Link to NHS Workforce Policies Investigation Process
- 3. Template invite to Investigatory Hearing letter
- 5. Reporting of Fair Warning incidents in Datix
- 7. Fairwarning Flow Chart

- 2. Template invite to initial meeting letter
- 4. Template Management report of Investigation
- 6. Template outcome letter of Investigation
- 8. Link to NHS Fife Data Protection & Confidentiality Policy

